

# Guidelines for Reopening of Schools in the State of Telangana

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# Partial reopening of schools

- Partial reopening of schools from classes 9 to 12
- Schools under all managements shall be physically reopened for students of **classes 9, 10 and 11, 12** in KGBVs, TREIs, Model Schools
- The Headmasters shall permit students after obtaining the **written consent** from parents/guardians

# Partial reopening of schools

- All **teachers** handling classes 9, 10, 11 and 12 shall attend school daily.
- Students willing to study from **home** with the consent of the parent, may be allowed to do so.
- schools shall function as per **regular school timings**.

# Customized seating plan

- Headmasters shall prepare a **customized seating plan** as per the classroom size to ensure physical distance of atleast 6 feet between any two students.
- **Masks**
- **Mid Day Meal**
- Students suffering from cold, cough, fever shall not be allowed.

# Online mode

- Teachers shall be prepared for teaching in classroom as well as follow-up of students studying from home through **online mode**.

# COVID -19

- Coronavirus Disease 2019 (COVID -19) is an acute respiratory disease caused by a novel Coronavirus (SARS-CoV-2), transmitted in most instances through **respiratory droplets**, direct contact with cases and also through **contaminated surfaces/objects**.
- Though the virus survives on environmental surfaces for varied period of time, it gets **easily inactivated by chemical disinfectants**.

# Five points to note

- **Mask**
- **Social distance**
- **Hand hygiene**
- **Face hygiene**
- **Ventilation**

# Five points to note

- Hand hygiene
- <https://covid.aiims.edu/steps-of-handwash/>
- Mask

<https://chfw.telangana.gov.in/chfw/writereaddata/files/Telugu%20Manual%20on%20homemade%20masks.pdf>

(Touch free eating)



# District Level Committee

- District Level Committee is constituted under the Chairmanship of the **District Collector** by Government.
- DEO shall report to the District level Committee.

# Sanitization Plan

The **DPO** to organize and maintain regular sanitation as instructed in Collector conference especially with regard to Toilets, tanks/Drinking water and General cleanliness.

# Sanitization Plan

- The Principal / HM of the Education Institution arrange for thorough cleaning and disinfecting of all areas, **furniture, equipment, stationery, storage places, kitchens**, canteen, laboratories, libraries, etc., on school /College campus and ensure sufficient air flow in indoor space.
- The Principal /HM of the Educational Institutions ensure availability of key supplies **like thermometers, disinfectants, soaps** etc., and arrange for availability of these essentials.
- The thermometer to be used should be a **calibrated contact less infrared** digital thermometer.

# Sanitation Plan

- Ensure proper cleaning and sanitation facilities in the school
- Arrange for thorough **cleaning and disinfecting** of all areas, furniture, equipment, stationery, storage places, kitchens, canteen, washrooms, laboratories, libraries

# Sanitation Plan

- **District Panchayat Officers** (DPOs) and Municipal Commissioners concerned shall take necessary action for maintenance of sanitation, drinking water, water tanks, and toilet maintenance in government schools on a daily basis.

# Sanitation Plan

- Ensure working **hand washing** facilities in the school.
- Ensure availability of key supplies like **thermometers, disinfectants, soaps**
- Ensure sanitization of school transport before they start plying, at least twice a day.

# School Task Teams

- Emergency Care Support
- Quick Response Team,
- General Support Team for all stakeholders,
- Commodity Support Team,
- Hygiene Inspection Team
- Headmaster shall monitor the same and report to the DEO periodically.

# Logistic plan

## ‘one child-one bench’

- prepare customized seating plan as per the classroom size to ensure physical distance of at least 6 feet among students and not more than 20 students per classroom.
- Physical distancing shall also be maintained in the staff rooms, office area, and other places of public interaction



# Entry and exit

- The timing of **entry and exit** for students of different classes may be staggered.
- Different lanes for entry and exit may be earmarked.

# Customized plan

- Headmaster shall prepare their own **customized plan** for seating, use of playground, library and laboratory, break time, regular cleaning and disinfection of school infrastructure, use of transport, keeping in view the safety and physical/social distancing norms, and ensuring that the notices/ posters/ messages/ communication to parents in this regard are prominently displayed/ disseminated.

# Safe transport

- Minimize their contact and interaction with others on arrival at hostel, and effectively. Their health status shall be monitored regularly.
- Sanitization of school transportation on regular basis at least **twice a day** - once before children board the transport and once after, before the next use.

# Public transport

- Students commuting through public transport shall be adequately guided by schools to take all precautions such as – physical distancing, covering nose and mouth with face cloth/  
masks, sanitizing hands

# Signages and marking circles

- Displaying posters/messages/stickers and signage at appropriate places in the school reminding students about maintaining physical/social distancing.
- Marking circles on ground at different places like reception, water facility stations, hand washing stations, area outside washrooms, and other areas.

# Attendance

- Attendance must not be enforced, and must depend entirely on parental consent.
- Ban on spitting shall be strictly enforced.

# Medical plan

- Headmaster shall prepare a medical plan for every school / hostel.
- Keep the phone numbers of the nearest Primary Health Centre / any other reliable medical facility, which shall be contacted for medical aid/ emergency.

# Medical plan

- Make a plan of action in case suspected case of COVID occurs in School /College. A **SoP** as to how to deal with such incidents including **immediate isolation, protection to other students, necessary and medical attention to be received, with dedicated staff** etc., is to be prepared in consultation with DMHO by each Principal /HM.



# Medical plan

- Isolation rooms for staff / students having symptoms of COVID.
- Ensure that transportation is available to take the child to the nearest Primary Health Centre
- In case the child has symptoms of COVID, the parents shall be contacted and shall arrange transport to send the child back to their residence with proper escort.

# Mid Day Meal

- Ensure that kitchen, the place of serving mid day meals, utensils are **cleaned and maintained in hygienic condition** and ensure that the rice, provisions etc. are clean and available so that Mid Day Meals can be provided.
- No other person shall be allowed in the kitchen except minimum essential staff. Cleanliness of kitchen and its staff shall be ensured.

# Mid Day Meal

- **Staggered timings** may be put in place for having midday meals, to avoid crowding.
- Physical distancing at water taps shall be ensured.

# Hostel

- Adequate distance between beds
- Temporary, makeshift partitions may be erected to separate inmates/ boarders.
- Signage and messaging at prominent places is important and shall be consciously followed.

# Counselor

- Visit of Counselor teacher or a Counselor shall be ensured to take care of any psychological or emotional health issues of the students.
- **Manodarpan** National Toll-free Helpline (8448440632)

# Training

- Hostel staff to be trained on physical distancing norms, health and hygiene measures, consuming clean and nutritious food, etc., for the hostellers.

# Inspection

- The Headmaster and the concerned staff should inspect as frequently as required the kitchen, mess and lodging areas of hostels, dining area and ensure maintenance of hygiene.

# Examinations

- As per RTE Act, there is no Detention Policy upto class 8 which shall be strictly followed.
- Every child who is willing to write the relevant exam shall be allowed to do so without insisting on minimum attendance.



# District level Education Monitoring Committee

- 1. District Collector
  - 2. Project Officer, ITDA,
  - 3. District Medical Health Officer (DMHO)--- Member.
  - 4. Municipal Commissioner's
  - 5. District Panchayat Officer (DPO)-
  - 6. District Intermediate Education Officer(DIEO)-- Member.
  - 7. District Educational Officer
  - 8. Identified Principals from Collegiate Education -Member.
  - 9. Other Officer to be nominated by the District Collector
- 
- Prepare Action Plan

# Nodal officers

- Nodal officers to inspect schools
- No functions or political meetings allowed.

# Action Plan

Tribal Welfare Department

**Commissioner of Tribal welfare**

**Telangana, Hyderabad**

**Circular Rc.NO.D1/16/2021, Dt:-14-01-2021**

# Action Plan

- All the Ashram schools, Pre-matric Hostels & Post-matric Hostels running in Govt. Buildings as well as private buildings shall be physically reopened for students of classes 9th & above from 1st February, 2021.
- All the teaching and non-teaching staff including workers shall attend school/hostel every day as per action plan.

# Posters

The Headmaster/HWOs shall ensure:

Posters/ messages/ communication to parents are to be prominently displayed/ disseminated.

Display of Signages and markings in the institutions for enforcing **physical/ social distancing and safety protocols** in class rooms, dormitories, kitchen, dining hall, library, lab will be arranged.

# Supply of Amenities

- Notebooks, Textbooks, Bedsheets, Carpets, towels have already reached the DTDO/ATDO/HM/HWO **godown points** in the districts.
- If the above amenities are already distributed to the students by the concerned HM/HWO, parents & students shall be informed to bring the Notebooks, Textbooks, Bedsheets, Carpets, towels along with the students while coming to the Ashram school/Hostel on 1st February, 2021.
- DTDOs/ATDOs are instructed to distribute uniform cloth and to take up stitching for distribution of (02) pairs of Uniforms to the classes 9th & 10th th by 1st Feb,2021 without fail.

# Food Provisions/Cosmetics status

HM/HWO have to place indent for supply of food provisions/cosmetics to the respective DTDOs/GCCs for ensuring enough stock of food provisions and cosmetic kits including **Masks & Sanitisers** by 20-01-2021.

Stocks should be positioned by 31.1.2021 to supply to all the students without fail.

# Committee

The following committee under the chairmanship of ATDO for each ashram school and hostel have to be formed to **assess the quality of food provisions/stock available in the store room as per the stock register and submit report .**

**DTDO have to inspect all the institutions by 31st January without fail.**

- 1.HM & Dy. Warden in case of Ashram School and HWO in case of Hostel.
- 2. (03) Senior teachers in case of Ashram School, (03)Sr. workers in case of hostel.



# Internet connectivity

- All the Head masters, Hostel Welfare Officers, Honorary Directors of Ashram Schools, Pre-matric Hostels, post-matric Hostels shall maintain **Headquarters** without fail.
- All the institutions equipped with Computer lab will procure **Internet connectivity** as the budget is already released to the DTDOs. The students can utilize the computer lab for Digital Lesson Content etc.
- **CC cameras** should be functional.

# Minor repairs

All the HMs/HWOs/HDs of Ashram Schools and Hostels have to identify the gaps and to take up immediate minor repairs like running water , drainage , Electricity wiring, tube lights, switch boards, doors, windows, functioning of toilets and bathrooms etc., for which an amount of Rs.20,000/-(Rupees twenty thousand only) will be released to the Headmaster/HWO/HDs to take up the repairs identified on emergency basis in coordination with the concerned AE/DE(TW). The concerned AE/DE(TW) will take up repairs wherever required.

# Health coordinators/ANMs

- Under Giribala Arogya Raksha Scheme, **Part time Health coordinators/ANMs** worked for the previous academic year are to be renewed immediately for close monitoring of the health of the students and shall coordinate with the **Health Command centre**, O/o CTW, TS, Hyd

# Daily cleaning

The Head Master/HWO/HD of Ashram Schools and Hostels shall arrange for daily cleaning of each class room, dormitories , 2-tier cots, tables and chairs, boards, door handles every day with soap water or sanitizer.

# Staff

- The HM/HWO/HD of Ashram schools, Hostels to **utilise the class-IV staff as per the students ratio** after utilising the regular workers available.
- The Headmaster/HWO/HD of Ashram Schools and Hostels shall utilise **all the rooms** including class rooms, dormitories, toilets , bathrooms to avoid overcrowding.



పాఠశాలల పునః ప్రారంభం - తల్లిదండ్రుల అంగీకార పత్రము  
(ఒకే కుటుంబంలో ఒక విద్యార్థిని మించి ఎక్కువ విద్యార్థులున్నట్లైతే ప్రతి విద్యార్థికి ప్రత్యేక అంగీకార పత్రాన్ని సమర్పించాలి)

- పాఠశాల పేరు: ..... గ్రామము:.....  
 మండలం: ..... జిల్లా: .....  
 1. విద్యార్థి పేరు: .....  
 2. తరగతి: ..... మీడియం : .....  
 3. అడ్మిషన్ నం: .....  
 4. తండ్రి పేరు: .....  
 5. తల్లి పేరు: .....  
 6. సంరక్షకుని పేరు: ..... (తల్లిదండ్రులు లేని వక్షంలో)  
 7. చిరునామా: ..... పిన్ కోడ్: .....  
 8. ఫోన్ నం. ....  
 9. విద్యార్థి యొక్క ప్రస్తుత ఆరోగ్య స్థితి: ..... (ప్రస్తుతం ఏదైనా అనారోగ్యం/  
 అస్వస్థత వలన వాడుతున్న మందుల వివరాలు)  
 10. అత్యవసర పరిస్థితుల్లో సంప్రదించాల్సిన వివరాలు: (పైన పేర్కొన్న వివరాలకు భిన్నంగా ఉన్నట్లైతే)  
 పేరు: ..... ఫోన్ నం. ....  
 విద్యార్థికో గల ఇంధుత్వం .....

### అంగీకార పత్రం

నేను ..... తండ్రి/సంరక్షకుడు ..... గిరిజన సంక్షేమ  
 ఆశ్రమ పాఠశాల/వనతి గృహము .....  
 నందు ..... తరగతిలో చదువుతున్నాడు/చదువుతున్నది. కోవిడ్-19 నేపథ్యంలో మా కుమారుని/  
 కుమార్తెని తేది. 01-02-2021 నుండి పాఠశాలకు పంపుటకు స్వచ్ఛందంగా అంగీకారం తెలియచేయుచున్నాను. కోవిడ్-19  
 నిబంధనల మేరకు తగిన జాగ్రత్తలతో పాఠశాలకు పంపగలనని ఇందుమూలంగా తెలియచేయుచున్నాను.  
 పాఠశాల యాజమాన్యం కోవిడ్-19 నివారణకై తగు జాగ్రత్తలు తీసుకున్నప్పటికీ, ఒకవేళ నా కుమారుడు/కుమార్తెకు  
 కోవిడ్-19 సోకినట్లైతే, నేను నా కుమారుడు/కుమార్తెను జాగ్రత్తగా చూసుకుంటాను. అంతేకాక అతను/ఆమె పూర్తిగా కోలుకున్నట్లుగా  
 ధృవీకరణ పరీక్షల అనంతరం మాత్రమే పాఠశాలకు పంపిస్తానని హామీనిస్తున్నాను.

ప్రాంతం: .....

ఇట్లు



ఉధి మల్లి మొదలు - యవ్య అయ్యలు బడి - ఒ పుకుండం కాయితం  
(వోర్లో టే కుటుంబాతే వోర్లోకి మించి ఎక్కువ పిల్లకు మతుకు పతి పిల్లాత్తి / పతి  
వోర్లోలో వోప్పెకుండాని కాయితం ఇదూల్ లి

బడిదే పెదెర్ : ..... నార్ : .....

మండలం ..... జిల్లా .....

1) పేకాని పెదెర్ .....

2) తరగతి : ..... బాస : .....

3) చెర్ల నంబర్ : .....

4) అయ్యన్ పెదెర్ .....

5) యవ్యన్ పెదెర్ .....

6) తోడుమందనోని పెదెర్ ----- (అయ్యలు , యవ్య ఇల్లో సమే ) .....

7) చిరునామా : .....

పిన్ కోడ్ .....

8) పోన్ నంబర్ : .....

9) పేకాని ఇంజీటి ఆరోగ్య అరిస్థితి : ..... ( బెదన ఆరోగ్య బాగుల్లోక / వాడు కు  
మత్తుకుని వివరా )

## CHECK LIST

(Re-opening of TW Institutions)

Location: \_\_\_\_\_ Date & Time: \_\_\_\_\_

Item	Action			
Institution				
Grama Panchayath				
Landal				
	9th		10th	
	Boys	Girls	Boys	Girls
Allotted PHC				
Allotted ANM (Regular)				
Contact Number				
ANM/Asha Worker assigned to school				
er				
Reviewed the Health Co-Ordinator / s	Yes / No			
Action plan prepared	Yes / No			
itized	Yes / No			
@ 20 students per each class room ating arrangement (6 ft distance)	Yes / No			
anitization material	Yes / No			
oms arranged for teaching classes ained physical distance @ 6 ft per 1				

S.No.	Item	Yes / No	A
21	Availability running water facility	Yes / No	
22	Adequate lighting arrangment (Fans & Tubes)	Yes / No	
23	Rooms are having ventilated	Yes / No	
24	Arranged isolation rooms	Yes / No	
25	Mosquito net / mesh	Yes / No	
26	Store room sanitized	Yes / No	
27	Previous stock removed	Yes / No	
28	Availability of Rice, Food provisions	Yes / No	
29	Whenther the GP / Municipality done sanitization	Yes / No	
30	Availablity of thermometer	Yes / No	
31	Availablity of thermal scanner	Yes / No	
32	100% transition from 8th to 9th and 9th to 10th is done	Yes / No	
33	100% transition from 10th to Intermediate is done	Yes / No	
34	Customized Time Table prepared by the HM	Yes / No	
35	Obtained written consent from the Parents	Yes / No	
36	Students adoption allotted to teachers	Yes / No	
37	Conducted awareness Program to Parents about re-opening of schools	Yes / No	



# SoP by Ministry of Education

Headmasters/ Teachers shall scrupulously follow the SOPs issued by the Ministry of Health & Family Welfare, Govt. of India and

*COVID-19: SOP/Guidelines for Health and Safety protocols for Reopening of Schools and Learning with Physical/Social Distancing*

# Ventilation

- Arrange for thorough cleaning and disinfecting of all areas, furniture, equipment, stationery, storage places, water tanks, kitchens, canteen, washrooms, laboratories, libraries, etc. on school campus and ensure **air flow** in indoor space.
- **Mask**
- **Social distance**
- **Hand hygiene**
- **Face hygiene**
- **Ventilation**

# Common Public Places

- Guidelines issued by the Ministry of Health and Family Welfare on Disinfection of Common Public Places available at
- <https://www.mohfw.gov.in/pdf/Guidelinesondisinfectionofcommonpublicplacesincludingoffices.pdf> may be referred to for suitable follow-up.

# COVID -19

- Coronavirus Disease 2019 (COVID -19) is an acute respiratory disease caused by a novel Coronavirus (SARS-CoV-2), transmitted in most instances through **respiratory droplets**, direct contact with cases and also through **contaminated surfaces/objects**.
- Though the virus survives on environmental surfaces for varied period of time, it gets **easily inactivated by chemical disinfectants**.

# Disinfectant

All indoor areas such as entrance lobbies, corridors and staircases, escalators, elevators, security guard booths, office rooms, meeting rooms, cafeteria should be mopped with a disinfectant with **1% sodium hypochlorite** or phenolic disinfectants.

## Annexure-I

### Guidelines for Preparation of 1% sodium hypochlorite solution

Product	Available chlorine	1percent
Sodium hypochlorite – liquid bleach	3.5%	1 part bleach to 2.5 parts water
Sodium hypochlorite – liquid	5%	1 part bleach to 4 parts water
NaDCC (sodium dichloro-isocyanurate) powder	60%	17 grams to 1 litre water
NaDCC (1.5 g/ tablet) – tablets	60%	11 tablets to 1 litre water
Chloramine – powder	25%	80 g to 1 litre water
Bleaching powder	70%	7g g to 1 litre water
Any other	As per manufacturer's Instructions	

# Space

- If available, temporary space or **outdoor spaces** (in case of pleasant weather) may be utilized for conducting classes, keeping in view the safety and security of the children and physical distance protocols
- Marking separate lanes with arrows for coming and going at all possible places in school to avoid physical contact.

# Sensitization

Prior to reopening of schools, arrangements may be made for sensitization of teachers, parents, staff, and members of School Management Committee through online/offline modes such as pamphlets , letters, public announcement systems in villages, urban wards etc. on COVID appropriate behavior.



# Ensure availability of medical support

- Ensure availability in school or at contactable distance full-time trained health care attendant/nurse/doctor and counselor to take care of physical and mental health of the students.
- **Regular health check-up** of students and teachers may be organized.

# Helpline

- Collect information: From local administration:
- About the State and district **help lines** and the nearest COVID Centre and other contact details for dealing with emergency.
- Telangana CALL CENTER NUMBER FOR HELP LINE, TELEMEDICINE AND GRIEVANCES: **104**
- ALTERNATIVELY, FOR GRIEVANCES, PERTAINING TO PRIVATE HOSPITALS/ LABORATORIES, KINDLY CONTACT ON WHATSAPP: 9154170960
- **Helpline Number** : +**91-11-23978046**
- **Toll Free** : **1075**
- **Helpline Email ID** : [ncov2019@gov.in](mailto:ncov2019@gov.in)

# Needy students

Initial preference for calling students to join back hostels may be given to students who **do not have any support** at home and also no facility for on-line education.

# Capacity building

Visiting medical team may inspect kitchen and mess at least once a week to ensure maintenance of hygiene.

Capacity building of hostel staff should be done on physical/social distancing norms, health, and hygiene, clean and nutritious food, etc., for the hostellers.

# Cleanliness

- School campus should be **cleaned daily** and a daily record of areas cleaned may be maintained.
- Note that **students should not be involved** in any of the cleaning activities for health and safety reasons.

# Waste management

- Water, sanitation and waste management facilities may be ensured along with compliance of environmental cleaning and decontamination procedures.
- Waste management (with regards to bio-medical waste including masks, used tissues ,etc.) needs to follow **CPCB guidelines**
- [https://cpcb.nic.in/uploads/Projects/Bio-Medical-Waste/BMW-GUIDELINES-COVID\\_1.pdf](https://cpcb.nic.in/uploads/Projects/Bio-Medical-Waste/BMW-GUIDELINES-COVID_1.pdf)

# Commonly touched surfaces

Frequent cleaning and sanitization of commonly touched surfaces like **doorknobs and latches etc., inside and outside the classrooms** may be carried out.

Disinfecting all teaching learning material such as **learning materials, teaching aid, sports materials, swings, desks, chairs, computers, printers, laptops, tablets** etc. focusing particularly on frequently touched surfaces/object.

# Dustbins

All dustbins must be **cleaned and covered** properly.

**Pedal** operated

Protocols must be in place for the final safe disposal of waste.



# 40 seconds

Availability of **soap and clean water** at all hand washing facility may be ensured. This can be monitored by the identified or designated staff/students.

Mandatory hand washing for all students and staff at **regular intervals** as per the planned protocol following physical/social distancing norms may be ensured. Hand washing time should be a minimum of 40 seconds.

# Water

Availability of safe and **clean drinking water** for students may be ensured.

Bringing of **water bottles** by students may be encouraged.

Cleanliness and hygiene should be maintained during midday meal preparation, serving, eating, and after eating the place and utensils, etc., should be properly cleaned.

# Sanitization

Sanitization may be done before school and after the students leave classroom and school premises.

# Etiquette

Every child needs to learn how to cough or sneeze into a tissue or **elbow** and avoid touching face, eyes, mouth, and nose.

Not to exchange masks.

**No outside vendor** should be allowed to sell any eatables inside the school premises or at the entry gate/point.

# Monitor

Give responsibility to **teachers and willing students** (with parental consent from class VI onwards) on a rotation basis to monitor observing of physical /social distancing norms at different places and also students' behavior like frequently touching own face or handshake with other students, etc.

# School Bus

- **No curtains** on windows in the bus/cab.
- Preferably keep all windows open.
- For air-conditioned buses/cabs, the guidelines issued by CPWD shall be followed which include temperature setting at 24-30°C, relative humidity at 40-70% with provision for intake of fresh air (available at:

[https://cpwd.gov.in/WriteReadData/other\\_cir/45567.pdf](https://cpwd.gov.in/WriteReadData/other_cir/45567.pdf) )

# School bag

If possible, school bag for students of lower primary classes (I to V) may be **discouraged**. All the necessary learning material may be kept in the classroom.

**Windows and doors of the classrooms and other rooms to be kept open** for ventilation.

# SOPs FOR SERVING MID- DAY MEAL IN SCHOOLS

To meet the **nutritional requirements** of children and safeguard their immunity during the COVID-19 outbreak, States / UTs were advised to provide hot cooked Mid-Day Meal.



# Cook-cum-Helpers (CCH) in schools

The CCH must sanitize/ **wash their hands** for minimum 40 seconds upon entering in the school following the prescribed methods

- <https://covid.aiims.edu/steps-of-handwash/>

# Hygiene

No **Nail polish**

No **watches, rings, jewelry and bangles** should be worn during cooking, serving and distribution as there is a danger of contamination of product.

# Apron

- The CCHs should be provided adequate and suitable clean **protective apron**, and head gear for covering hair and gloves.
- No Mobile phone usage

# Hygiene

- CCH must be cautious to avoid certain hand habits - e.g. **scratching nose, running finger through hair, rubbing eyes, ears and mouth, scratching beard, scratching parts of bodies** etc.- that are potentially hazardous when associated with handling food products, and might lead to food contamination through the transfer of microbes.
- **Capacity building** of CCH and teachers

# Hygiene

The kitchen cum store/place of cooking must be **deep cleaned** and sanitized before 24 hours of actual cooking after reopening of schools.

The kitchen should be cleaned before the actual preparation and cooking of MDM on daily basis.

The **floors of kitchen and the cooking top should be cleaned every day** before and after the food is cooked.

# Hygiene

Cracks, rough surfaces, open joints etc. must be repaired as soon as possible.

Cleaning accessories such as cloths, mops and brushes carry a very high risk of cross contamination. They must therefore be thoroughly washed, cleaned and dried after use.

Sun drying of the cleaning accessories in a clean and tidy place should be done.

# Hygiene

- Cooking utensils and crockery should be clean and in good condition.
- These should not be **broken/ chipped**. All kitchen utensils and devices should be washed and **sun-dried** before using. Preferably use hot water (above 60 degrees Celsius) for washing and sanitizing.

# Hygiene

- Use of ingredients should be subject to **FEFO** (First Expire First Out) or **FIFO** (First in, First Out) stock rotation system as applicable.



# Hygiene

The vegetables once procured should be thoroughly **cleaned with water** before use. Vegetables may be washed thoroughly with **a combination of salt and haldi** (turmeric) / 50 ppm chlorine (or equivalent solution) and clean potable water to remove the dirt and other contaminants.

# Serving of Mid-Day Meals

Temperature of the mid-day meal when served should be maintained at least at 65°C.

Therefore, food should be served to children immediately after being cooked.

In case staggering the distribution is not possible, children could be served the Mid-day meal in their respective class rooms.

# Water

- Water used for cleaning, washing and preparing food should be potable in nature.
- Eco friendly measures like vermi-composting may be encouraged for food waste management.

# Thank you.

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